

CERTIFICATE



PRIVACY POLICY

1. This Privacy Policy defines principles of gathering, processing and using personal data obtained by website www.terralusso.com (hereinafter referred as “the Website”).
2. The Website is owned by Terra Lusso Justyna Daria Duda z siedzibą w Scunthorpe North Lincolnshire (Great Britain), (DN16 3UT), 5 Heron Gate, numer VAT: 237 5240 15; e-mail: office@terralusso.com, hereinafter referred to as **Terralusso.com**. Terralusso.com is also the Personal Information Administrator.
3. Terralusso.com acts with utmost care in order to ensure privacy of Users who visit the Website.

Article 1 - How do we collect data?

1. Terralusso.com collects data on individuals who run economic or professional activity on their own behalf (hereinafter referred to as the Entrepreneurs), and data on individuals who perform legal actions that are not directly related to their activity, hereinafter referred to as Customers.
2. Customer personal data are collected for:
 - a) registering an account in the Online Shop;
 - b) ordering in the Online Shop;
 - c) newsletter subscription.
3. In case of a registration of an Account in the Website, a User shall provide following data:
 - a) e-mail;
 - b) address data:
 - a. postal code and place of residence;
 - b. country;
 - c. street and house/flat number.
 - c) name and surname;
 - d) phone Number;

4. During the Registration the Customer shall establish an individual Password. The Customer can change the password at a later time, as described in Article 4.
5. In the case of ordering in the Online Shop, Customer provides the following information:
 - a) e-mail;
 - b) address data:
 - a. postal code and place of residence;
 - b. country;
 - c. street and house/flat number.
 - c) name and surname;
 - d) phone Number;
6. In the case of Entrepreneurs above the data range is further extended by:
 - a) the company name;
 - b) Business Tax.
7. In case of subscription of the newsletter, User specifies only e-mail address.
8. During the Website browsing additional information may be collected such as IP address assigned to User's computer or external IP address of your ISP's, domain name, browser type, time of access, the type of operating system.
9. Moreover, also Navigational Data may be collected from the Users, including information on links and hyperlinks that they decide to click or other activities performed at our Website.

Article 2 - How do we use collected data?

1. In case of Account registration at the Website, the data of the Customers are used for creation of Customer's individual account and its management.
2. In case of purchase in the store personal data may be transferred to the courier company, to deliver the ordered goods.
3. Navigational Data may be used to provide better services for Users, perform analyses of statistical data and adjust the Website to Users' preferences and to administer with the Website.
4. In case of subscription of the newsletter, Terralusso.com will send emails with commercial information about promotions and new products available in the store to customer's e-mail.

Article 3 - Cookies mechanism, IP address

1. The Website uses small files called cookies. They are recorded by Terralusso.com Website on a computer of a visitor to the Website, if a web browser allows so. Cookie file usually contains a name of domain, where it comes from, its expiry time and an individual random number that identifies such file. Information collected by

- means of such type of files allow to adjust services offered by Terralusso.com to individual preferences and actual needs of visitors at the Website. It gives also an opportunity to work out general statistics of hits into information presented at the Website.
2. Terralusso.com uses two types of cookie files:
 - a) **Session cookie**: recorded information is deleted from memory of a device after an end of a session of a given web browser or after a computer is turned off. Session cookie mechanism does not allow for collection of any personal data and other confidential information from User's computer.
 - b) **Persistent cookie**: they are kept on User's hard disk drive until they are deleted. Persistent cookie mechanism does not allow to collect any personal information or any confidential information from users computer.
 3. Terralusso.com uses its own cookies for:
 - a) authentication in the Website and to ensure the User session in the Website (after logging in), through which the user does not have on every page to retype your login and password;
 - b) analyzes and surveys and audits audience, and in particular to create anonymous statistics that help to understand how customers use the Website, which allows improvement of its structure and content.
 4. Terralusso.com uses external cookies to:
 - a) facilitating of communication through the Service via chat (external cookies' administrator: Zopim Technologies Pte Ltd based in Singapore);
 - b) collect general and anonymous statistical data through Google Analytics (administrator of external cookies: Google Inc seated in the USA);
 - c) to present the Certificate Trusted Regulations through the Service rzetelnyregulamin.pl (external cookies administrator Rzetelna Grupa Sp. z o.o. with its registered office Warsaw, Poland).
 5. The cookie mechanism is safe for computers of the Website's Users. In particular this way does not give a possibility for viruses or other unwanted or malicious software to enter your computers. Still, Users have an option in their web browsers to limit or switch off the access of cookie files to their computers. If you use this option, you may still use the Website except functions that due to their nature require cookies.
 6. Below you can find how to change the settings for web browsers on the use of cookies:
 - a) [Internet Explorer](#);
 - b) [Mozilla Firefox](#);
 - c) [Chrome](#);
 - d) [Safari](#);
 - e) [Opera](#).
 7. Terralusso.com may collect your IP address. IP address is a number

assigned to the computer of a website visitor by your ISP. IP number allows you to access the Internet. In most cases, the computer is assigned dynamically, ie it changes every time you connect to the Internet and therefore is widely regarded as a non-personally identifying information. The IP address is used by Terralusso.com in diagnosing technical problems with the server, creating a statistical analysis (eg determining regions from which we note the most visits), as information useful in administering and improving the Website, as well as for security purposes and the possible identification of aggravating server unwanted automatic programs for viewing Website content.

8. The Website contains links and hyperlinks to other web pages. Terralusso.com shall not be responsible for privacy policies in force therein.

Article 4 - Access to data and Protection

1. Only authorised employees of Terralusso.com have access to personal information collected by the Website.
2. User personal data may be also made available to entities authorised to receive it by applicable legal provisions or consent by the user. Entities are listed in article "How do we use collected data?"
3. Terralusso.com provides the Users who have their accounts with uninterrupted access to their data and a possibility of their modification any time. In order to modify data, a User should log to his/her Account at the Website.
4. A User has a possibility to delete his/her data from a data set. Terralusso.com may reject to delete data of a User who breached binding Regulation of the Website and maintenance of such data is necessary for explanation of such circumstances and determination of liability, in particular in order to assert claims against given User.
5. In case of subscription of the newsletter, you have a possibility to delete your e-mail address from the mailing list.
6. In any case of loss of the password to the Customer's account in the Online Shop, generating a new password shall be available. The Terralusso.com shall not send any password reminder. The Customer's encrypted password is stored in database in non-readable form. In order to generate a new password, e-mail address shall be entered to the form available at „Forget your password?“, given in log-in form in the Online Shop. Terralusso.com will be sent an e-mail with a unique redirecting to the Online Shop, after selecting the user will be able to choose a new password.
7. Terralusso.com shall never ask the Customer to provide him with access to the login or password in any form.

Article 5 - Amendments to the Privacy Policy

1. Privacy Policy may change as Terralusso.com inform users in advance of 7 days.
2. Please send all additional questions related to the Privacy Policy to: office@terralusso.com.
3. Date of the last amendment: 16.08.2016.